

Monash Children's Hospital Outreach Survival Guide

Outreach office is on level 5 MMC in corridor between Birth Suites and Postnatal Ward

Code to door is c45180

Bring your own stethoscope (even ophthalmoscope if you have one) – else find equipment in the parentcraft room

Handover is in the office at 0800 (Fellows/Registrars) and 1945 (Fellows)

Midwifery handover (with OR Reg) is in PNW after am handover - let ANUMS know when you arrive - they will provide updates/flag any new referrals (they may miss a few!)

OR Fellow joins O&G handover in birth suite tea room after OR handover

Check for Outreach consults via the EMR proxy message centre – occasionally they are not accompanied by a phone call and will just appear!

Liaise with ANUM and midwife responsible for baby to convey plan - don't assume they will check the notes

Prioritize babies who require investigation and/or specialist referrals, and discharges

Referrals are on SMR (except Genetics, Cardiology, Inherited Blood Disorders, Ophthalmology, Audiology - these are paper referrals) **** subject to change/mood/person you speak to

All referrals need to have a referring consultant name even if you use your own provider number and remember to mention timeframe in your request (eg 4-6 weeks or 3 months) so triage can happen appropriately

ALL paper referrals from OR team including imaging requests are placed into the green folder in Monash Newborn office (parents get a copy) - this ensures results are appropriately followed up

Hip Dysplasia USS – you do not need to add the details to OR handover list – please refer to the Hip Dysplasia PROMPT protocol as there have been new risk factors added

Outpatient pathology slips can be given directly to parents - baby's details are then entered into OR handover to ensure timely follow up of results (exceptions for TFTs – see below)

Postnatal TFT follow up as per Safer Care guidelines – details entered into TFT Excel spreadsheet in G: drive-> Outreach Team -> Maternal Hypothyroidism OR

Contact for nursing is Sunbird ANUM Ascom 24183 (to notify re admissions, request for nursing staff to attend deliveries etc)

Procedures (eg venepunctures, blood culture) can be performed in NEST procedure room if required

Online resource - www.nicuguide.app (credit NNP Dalbir Singh)